

VIRTUAL / IN-PERSON SPEAKER REQUEST FORM

Please choose an option below:	
Virtual Speaker	MEETING DATE:
In-Person Speaker	MEETING TIME:
Company/Organization Requesting Presentation:	
Contact Person:	Email Address:
Phone/Cell:	Fax:
Location/Area of Presentation:	
Address:	
Directions/Parking:	
PRESENTATION INFORMATION:	
Est. Audience Size:	Length of Allotted Time for Speaker(s):
Is there a speaker that you would like to present? If so, please list them in order of preference: (Please note that selected speakers will be contingent upon availability. If possible give 2 weeks notice.)	
1 2	
3	
Is there a particular focus area you would like addressed?	
Education	Financial Stability
Health	United Way (in general)