

SPEAKERS REQUEST FORM



(Please remember to give a minimum of 2 weeks notice)

MEETING DATE: _____ MEETING TIME: _____

Company/Organization Requesting Presentation: _____

Contact Person: _____ Email Address: _____

Phone: _____ Fax: _____

Cell: _____

Location of Presentation: _____
(Example: Room#, 2nd Floor, Board Room, etc.)

Address: _____

Directions/Parking: _____

PRESENTATION INFORMATION:

Est. Audience Size: _____ Length of Allotted Time for Speaker(s): _____

Is there a speaker that you would like to present? If so, please list them in order of preference:
(Please note that selected speakers will be contingent upon availability)

- | | |
|----------|--|
| 1. _____ | Do you need the "NEW" Campaign Video? |
| 2. _____ | |
| 3. _____ | YES NO |

Is there a particular focus area you would like addressed?

- | | |
|-----------------|-------------------------------|
| _____ Education | _____ Financial Stability |
| _____ Health | _____ United Way (in general) |

Are there any special instructions that you would like for the presenter to know? If so, please explain:

Please email completed form to mharding@uwov.org